



SHINING STAR INTERNATIONAL SCHOOL ABU DHABI

CAREER GUIDANCE POLICY

Aim

At Shining Star, we aim to provide students with a strong foundation by guiding them through the transition from youth to adult members of the society. It is ensured that Successful transitions take place- whether from Kindergarten to Primary to Secondary and Senior Secondary. We make efforts to make the transition life-enhancing for every student. We believe smooth and enriching transition would help them to make a wise decision about their higher education goals.

Objectives:

- Individual Sessions & Career Forms: to guide, advice and counsel.
- Career Assemblies: Information on Career pathways.
- Career Fair: Introducing Education Providers & Consultants.
- Application Process: To guide the students through various application process,
- Personal Statements and Letter of Recommendations.
- Career support for Students with Determination.

Introduction

Career Counselling is about understanding the value and role of education in shaping up the future. As careers diversify, career choices and therefore career guidance are becoming both more important and more demanding. In face of the unprecedented pace of changes worldwide with the advent of information technology and explosive growth of knowledge, our education system aims to develop students' knowledge, adaptability, creativity, independent thinking and life-long learning capabilities so that they can be better prepared to make informed and responsible choices and thus be able to make the best of the opportunities ahead.

Career guidance has two main elements: Career education: In which students learn about the world of work and develop career management skills through classroom teaching, and through other activities such as internships. Individual career advice: On a one-to-one basis, providing specific advice on career decisions upon request (Appendix A – Career Guidance Requisition form). Both elements are underpinned by career information on courses and career pathways.

Roles and Responsibilities

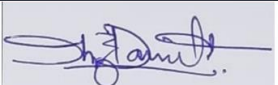
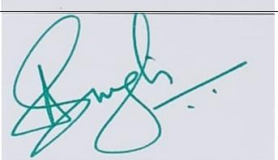
School Career Guidance Team may consist of the following members:

- Principal, Head of Sections, Career Counselors, class teachers and subject teachers.
 - Co-ordination - To collect, update and disseminate effectively all kinds of career information to support students, parents, teachers, and school leaders in career guidance service

- To liaise/forged strong partnership with parents, teachers, school leaders, further studies institutions for students with determination.
- Advisory - to advise students individually and in groups, identify their career development problems and needs and coach them to find, develop and review their personal plans and career goals. To advise students to develop appropriate work attitude/reflective thinking skills in them.
- Education - to draw up school based policy and implementation strategies on career guidance, plan and initiate comprehensive, relevant and timely career guidance programs for students; conduct career assessments;

Career Guidance Provisions

Career Guidance at SSIS AUH is a platform for students of Grades 11 and 12 is designed to increase their awareness about diverse career paths and universities. Students will have access to an exhaustive repository that takes them beyond their limited purview of careers, and informs them about the endless career opportunities that exist in a particular field. Using a blend of sophisticated psychometrics, artificial intelligence, and analytics, students will be helped to take well-informed career decisions. Students will also receive reminders about application deadlines and entrance examination dates for their preferred courses.

	Name	Signature	Date
Prepared by:	Dr. Aby Daniel A. Head of Inclusion		20/09/2024
Policy Review Approved by:	Mrs. Abhilasha Singh (Principal)		03/10/2024