



SHINING STAR INTERNATIONAL SCHOOL

VISITOR'S POLICY

2021-22

Under normal circumstances SSIS always welcomes visitors to our school campus. However, the COVID-19 pandemic has brought in unprecedented challenges. Times have changed quickly and dramatically. We are constantly working to enhance all safety procedures and protocols within the school. We understand that there is nothing more important than creating a safe teaching-learning environment for students and staff. Safety is our number one priority, and we must do everything we can to prevent the spread of this disease and protect our students, faculty, and staff. School will identify and communicate criteria for authorized entry to the school premises, with the objective of limiting entry to essential persons only. School will maintain rigorous logs of all persons accessing the school premises. To minimize risk, our new Visitor Protocol puts strong limits on visitors entering our school during this pandemic.

Unauthorized persons are prohibited from entering the school premises; they must be identified and informed by the school accordingly. Unauthorized persons include:

1. Parents/guardians, contractors and visitors without Covid-19 test report within 96 hours, vaccination against COVID-19 and prior appointment.
2. Un-enrolled siblings of students
3. Other persons for whom the purpose for visitation can be carried out without entering the school premises (i.e. delivery of light goods, etc.)
4. School-aged children of staff (if the school does not offer onsite childcare or if childcare is not required that day)

Please follow the guidelines listed below to provide a safe working environment for our students & employees:

- All the visitors' should have AL Hosn app on phones and COVID-19 negative result of 96 hours as well as vaccination proof to show the security/authorized officer.
- Be polite with the security guards and staff members.
- All visitors to our school offices must have a scheduled appointment. Entry will be allowed only with appointment.
- All visitors to our school offices must wear a mask.
- All visitors should use the hand sanitizer provided when they enter a school office area.
- All visitors to our school offices must remain in the front office areas unless authorized by the principal.
- All visitors must practice social distancing. All in-person meetings must allow participants to socially distance themselves at least 2 meters from another person or person(s). All visitors should complete a self-check before entering a school building. Visitors with fever, congestion, dry cough, breathing difficulties, sore throat and/or chills should not enter our school buildings or offices. It is extremely important that you do not come to our schools or offices if you are sick. Please do not place our school students & employees at risk.